

Job Creation Compliance Report Form A (Page 1 of 3)

Your Employer has been the recipient of financial assistance through the City of Columbus Community Development Block Grant Program (CDBG). As part of the program requirements, your Employer must report both the number of jobs created and the number of persons hired from households within a targeted salary range. The information is for the purpose of satisfying the U.S. Department of Housing and Urban Development's requirement for documentation of the beneficiaries of financial assistance.

COMPANY NAME: _____ **EMPLOYEE NAME (PRINT):** _____

- (1) My family size prior to the date of hire was: _____ (Fill in the number of persons living with you who are related by birth, marriage or adoption).
- (2) Determine your family income prior to being hired. Family income means the total income received by all family members. Family income includes wages, interest and dividend income, Social Security, alimony and child support. Do not include public assistance (welfare) payments, disability payments or unemployment benefits.
- (3) Using the table below, circle the prior income range for your family size.

Income Ranges	1-Person Family	2-Person Family	3-Person Family	4-Person Family	5-Person Family	6-Person Family	7-Person Family	8-Person Family
Extremely Low (30%)	\$0.00 \$13,500	\$0.00 \$15,450	\$0.00 \$17,350	\$0.00 \$19,300	\$0.00 \$20,850	\$0.00 \$22,400	\$0.00 \$23,950	\$0.00 \$25,500
Low (50%)	\$13,501 \$22,550	\$15,451 \$25,750	\$17,351 \$29,000	\$19,301 \$32,200	\$20,851 \$34,800	\$22,401 \$37,350	\$23,951 \$39,950	\$25,501 \$42,500
Low/Moderate (80%)	\$22,551 \$36,050	\$25,751 \$41,200	\$29,001 \$46,350	\$32,201 \$51,500	\$34,801 \$55,600	\$37,351 \$59,750	\$39,951 \$63,850	\$42,501 \$68,000
Moderate	\$36,051 & Above	\$41,201 & Above	\$46,351 & Above	\$51,501 & Above	\$55,601 & Above	\$59,751 & Above	\$63,851 & Above	\$68,001 & Above

Date Hired: _____ Female Head of Household? Yes _____ No _____

Full Time: yes _____ No _____ Part Time: _____ hours per week

RACE	One Race Category A	Check if also Hispanic B	RACE	One Race Category A	Check if also Hispanic B
American Indian or Alaska Native			American Indian or Alaska Native and White	A	B
Asian			Asian and White		
Black or African American			Black or African American and White		
Native Hawaiian or Other Pacific Islander			American Indian or Alaska Native and Black or African American		
White			Balance/Other		

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- 1. Does your current employer provide health care benefits? Yes _____, No _____
- 2. Were you unemployed immediately prior to accepting your current position? Yes _____, No _____
- 3. What job category best describes your new position? See Job Category Definitions below

- _____ Officials and Managers
- _____ Professional
- _____ Technicians
- _____ Sales
- _____ Office and Clerical
- _____ Craft Workers (skilled)
- _____ Operatives (semi-skilled)
- _____ Laborers (unskilled)
- _____ Service Workers

I certify to the best of my knowledge that the information provided above is true.

Employee Name (print) _____ Employee Signature: _____
Address: _____ Today's Date: _____

JOB CATEGORY DEFINITIONS

- 1. **Officials and Managers** - Job requiring administrative personnel who set broad policies, exercise overall responsibility of execution of these policies, and individual departments or special phases of a firms operation. This includes: Officials, Executives, middle management, plant managers and superintendents, salaried supervisors who are members of management, purchasing agents and buyers, and kindred workers.
- 2. **Professional** – Jobs requiring either college graduation or experience of such kind and amount as to provide a comparable background. These include: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.
- 3. **Professional** – Jobs requiring either college graduation or experience of such kind and amount as to provide a comparable background. These include: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.

Job Category Definitions cont.

4. **Professional** – Jobs requiring either college graduation or experience of such kind and amount as to provide a comparable background. These include: accountants and auditors, airplane pilots and navigators, architects, artists, chemists, designers, dietitians, editors, engineers, lawyers, librarians, mathematicians, natural scientists, registered professional nurses, professional and labor relations workers, physical scientists, physicians, social scientists, teachers, and kindred workers.
5. **Technicians** – Jobs requiring a combination of basic scientific knowledge and manual skill which can be obtained through 2 years of post-high school education such as is offered in many technical institutions and junior colleges, or through equivalent on the job training. These include: computer programmers and operators, drafters, engineering aides, junior engineers, mathematic aides, licensed practical or vocational nurses, photographers, radio operators, scientific assistants, surveyors, technical illustrators, technicians (medical, dental, electronic, physical science) and kindred workers.
6. **Sales** – Jobs engaging wholly or primarily in direct selling. These include: advertising agenda and sales workers, insurance agents and brokers, real estate agents and brokers, sales workers, demonstrators and retail sales workers, and sales clerks, grocery clerks and cashiers; and kindred workers.
7. **Office and Clerical** – Includes all clerical-type work regardless of level of difficulty, where the activities are predominantly non-manual though some manual work not directly involved with altering or transporting the product is included. These include: bookkeepers, cashiers, collectors (bills and accounts), messengers and office helpers, office machine operators, shipping and receiving clerks, stenographers, typists and secretaries, telegraph and telephone operators, and kindred workers.
8. **Craft Workers (skilled)** – Manual workers of relatively high level having a thorough and comprehensive knowledge of the processes involved in their work. Exercise considerable independent judgment and usually receive an extensive period of learning. These include: the building trades, hourly paid supervisors and lead operators (who are not members of management), mechanic and repairers, skilled machining occupations, compositors and typesetters, electricians, engravers, job setters (metal), motion picture projectionists, pattern and model makers, stationary engineers, tailors, and kindred workers.
9. **Operatives (semi-skilled)** – Workers who operate machines or other equipment or perform other factory-type duties of intermediate skill level which can be mastered in a few weeks and require only limited training. These include: apprentices (auto mechanics, plumbers, electricians, machinists, mechanics, building trades, printing trades, etc.), operatives, attendants (auto service and parking), blasters, chauffeurs, delivery workers, dress makers and sewers, (except factory), dryer's furnaces workers, heaters, (metal), laundry and dry cleaning, operatives, milliners, mine operatives and laborers, motor operators, oilers and greasers. (except auto), painters, (except construction and maintenance), photographic process workers, boiler tenders, truck and tractor drivers, weavers, (textile), welders and flame metals workers, and kindred workers.
10. **Laborers (unskilled)** – Workers in manual occupations which generally require no special training, perform elementary duties that may be learned in a few days and require the application of little or no independent judgment. These include: garage laborers, car washers and greasers, gardeners (except farm), and ground keepers, stevedores, wood choppers, laborers performing lifting, digging, mixing and loading and pulling operations, and kindred workers.
11. **Service Workers** – Workers in both protective and non-protective service occupations. These include: attendants (hospital and other institutions, professional and personal service, including nurses aides and orderlies), barbers, chair-workers and cleaners, cooks, (except household), counter and fountain workers, elevator operators, firefighters, and fire protection guards, door keepers, stewards, janitors, police officers and detectives, porters, waiters and waitresses, and kindred workers.